



ATLANTA PARALEGAL ASSOCIATION, INC.

P.O. Box 7552 | Atlanta, GA 30357

JOB OPENING
POSTING REQUEST

By submitting this Job Opening Posting Request, the Company/Firm authorizes the Atlanta Paralegal Association, Inc. ("APA") to post the job opening on its website. APA makes no representations as to the qualifications of any individual(s) who submits a resume in response to the job opening. Please return a completed form to info@atlantaparalegal.org.

Company/Firm Name: Georgia Virtual Solutions

Mailing Address: Job Located in Downtown Decatur

City: _____ State: _____ Zip Code: _____

Website: _____

Job Title: Paralegal

Job Description: Primarily Civil Litigation, Small Business Corporate and Estate Planning and Probate. Must be detail oriented.

Experience/Educational Requirements: Prior experience a plus.

Send Resumes to: lisa@gavirtualsolutions.net

E-mail Address: _____ Ph. No.: (____) _____

Posting Expiration Date: until filled (date to be removed from APA's website)

Unless otherwise specified, job openings will be posted on APA's website for a period of 90 days from the date the request is received by APA. Please contact info@atlantaparalegal.org once the position has been filled so it can be removed from the website. Thank you for providing the members of Atlanta Paralegal Association, Inc. an opportunity to apply for a job within your Company/Firm.